Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 15

## Meeting Details

|  |  |
| --- | --- |
| Date: | 18/10/21 |
| Venue: | Teams |
| Attendees: | Josiah, Rhys, David, Dichen |
| Apologies: |  |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1 | Discuss implementation of Book database and API |
| 2 | Front end progress reports from Dichen and David |
| 3 | Discussion of progress and scheduing of extra standup before milestone 2 |
|  |  |
|  |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Implement book database from backend | David, Dichen | 23/10/21 |
| 2 | Write milestone 3 requirements | All | 23/10/21 |
| 3 | Complete remaining backend tasks | Rhys, Josiah | 23/10/21 |
|  |  |  |  |
|  |  |  |  |